



LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH  
550 S. VERMONT AVE., LOS ANGELES, CA 90020 HTTP://DMH.LACOUNTY.GOV



MARVIN J. SOUTHARD, D.S.W.  
Director

ROBIN KAY, Ph.D.  
Chief Deputy Director

RODERICK SHANER, M.D.  
Medical Director

September 5, 2014

TO: Each Supervisor  
FROM: *Robin Kay for*  
Marvin J. Southard, D.S.W.  
Director

SUBJECT: **NOTIFICATION OF INTENT TO EXPEND FUNDS FOR THE ASIAN AND PACIFIC ISLANDER (API) HOPE AND RECOVERY CONFERENCE**

This memorandum is to notify your Board of the Department of Mental Health's (DMH) intent to exercise its delegated authority granted by your Board to the Director of Mental Health, or his designee, to execute an agreement with Almansor Court for facility/catering services for the 2014 API Hope and Recovery Conference in the amount \$11,908. This conference will be held on October 29, 2014, at a total cost of \$35,658.

On July 12, 2011, your Board adopted a Board letter (Attachment) which delegates authority to the Director of Mental Health, or his designee, under Recommendation No. 4, to sign substantially similar agreements with similar conference sites for catering services for five subsequent annual Hope and Recovery: Empowering Our Lives Conferences through Fiscal Year 2015-16, not to exceed a total amount of \$55,000, subject to review and approval by County Counsel and notice to your Board and Chief Executive Office.

DMH has already obtained County Counsel's approval of the agreement with Almansor Court.

If you have any questions or concerns, please contact me, or your staff may contact Richard Kushi, Chief, Contracts Development and Administration Division, at (213) 738-4684.

MJS:RK:DM:AB:jtg

c: Executive Officer, Board of Supervisors  
Chief Executive Officer  
County Counsel  
Mental Health Deputies  
Robin Kay, Ph.D.  
Kimberly Nall  
Dennis Murata, M.S.W.  
Cathy Warner, L.C.S.W.  
Helena Ditko, L.C.S.W.  
Angel Baker  
Richard Kushi